



PERTH  
MONTESSORI

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## UNIFORM POLICY & DRESS CODE

### BOARD APPROVAL

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**Version:** Final Draft

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**Approval Date:** 1st of December 2022

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**Signed by Board Chair:**

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**Name of Board Chair:** Dr. Andrew J. Marsh

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**Next Revision Date:** Term 4, 2024

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## 1. PURPOSE

### 1.1. Overview

Following a thorough period of consultation with the School community, Perth Montessori is continuing with its compulsory uniform to reflect the majority view.

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## 2. POLICY

### 2.1. Introduction

All students enrolled at PM are required to wear approved uniform items and comply with this Policy while travelling to and from school, during school hours and when attending school activities.

Upon enrolling their children at Perth Montessori **parents and carers agree to support the correct wearing of the school uniform by their children**, as outlined in this Policy.

Generally the uniform is not gender or age specific, however some items are intended for High School.

### 2.2. Tops

Uniform tops consist of either a polo shirt or dress together with a fleece jacket. With the exception of some items intended for High School, as long as an item fits your child appropriately, then they may wear the item. If undershirts are worn, they must be plain black without any visible logos or branding.

### 2.3. Bottoms

Students are required to wear **plain black** long pants, shorts or skorts. These should have no visible logos, contrasting colours or stripes. Denim is not permitted. Approved bottoms are available for purchase from the School's uniform supplier. Where parents or carers choose to purchase bottoms elsewhere, they should be consistent with the items provided by the uniform supplier. Shorts and skorts should not be too short or cover the knee. Plain black stockings or leggings under dresses and skorts are allowed. Leggings on their own, without shorts/skort or dress, are not permitted. When a dress is worn, black bike shorts should be worn underneath.

### 2.4. Shoes

Students must wear sneakers or trainers that sit below the ankle. They must be enclosed, sturdy, comfortable and suitable for sports and play. Open toed, slip-on, heeled, platform, light-up, or roller shoes and boots are not permitted.

Please refer to "Appendix C: Footwear examples" for further guidance.

## 2.5. Hats

Only PM branded school hats are to be worn. Hats are for outdoor use only.

### 2.5.1. Cycles 1 to 3

Students are required to wear a purple PM hat whenever they are outside the classroom. In Terms 1 & 4 this must be a **purple wide brim school hat**. In Terms 2 & 3 the **optional purple school cap** can be chosen. PM enforces a strict “no hat, no play” policy for Cycles 1, 2 & 3 for all outdoor activities throughout the year. Sunscreen is also provided by class Directors with help provided for our youngest students to apply it.

### 2.5.2. Cycle 4 & 5

A broad brimmed hat is highly encouraged for outdoor activities but is not a compulsory item. Sunscreen will be provided for student use. Personal supplies of sunscreen are highly encouraged.

## 2.6. Bags

Students are required to have an approved school library bag with school crest to ensure the safe-keeping and transport of books and notices to and from school.

The black school backpack with school crest is the preferred choice as it is approved by the Australian Chiropractors Association. The school duffle bag is recommended for Cycle 1 students.

Most importantly, a student’s bag should be well fitted for their size and large enough to hold their items required for the school day. The duffle bag can continue to be used in later cycles as a sports and/or excursion bag.

## 2.7. Personal Presentation

### 2.7.1. Hair

Students’ hair must be well-groomed, off the face and hair below the collar should be tied back for safety.

### 2.7.2. Hair accessories

Hair accessories, if worn, are to be simple, safe and not distracting. Purple and black hair ties, scrunchies or head bands are preferred and can be sourced from the School's uniform supplier.

### 2.7.3. Jewellery and Body Adornments

Earrings must be sleepers or studs. Jewellery, body adornments and make-up must be minimal, unobtrusive and safe.

## 2.8. Excursions

Unless otherwise stated, all students will be expected to wear full school uniform on excursions, including a school hat.

When an excursion involves outdoor swimming, students should wear SunSmart swimwear including a rash vest or swim top. Bikinis or just bottoms without a rash vest are not acceptable for outdoor swimming.

## 2.9. Camps and Casual Dress Days

On camps, or non-uniform days, all students are required to observe our SunSmart policy by wearing appropriate SunSmart clothing. Cycle 1, 2 & 3 must wear a SunSmart hat and Cycle 4+ students are encouraged to do the same.

T-shirts, singlets, tank-tops, crop-tops, vests or clothing featuring offensive language or graphics must not be worn at school or on camps.

## 2.10. Non-compliance

- 2.10.1. We understand that from time to time students are unable to wear full uniform for a variety of reasons, but if a student is out of uniform, their parent or carer is required to provide a written explanation to the class director by note or email.
- 2.10.2. If a student is out of uniform without written explanation, the class director will send a uniform notice to the parents or carers explaining how their uniform or item is inconsistent with the School's policy.
- 2.10.3. Subsequent breaches of the uniform policy will be referred to the Principal for discussion with parents/carers. The aim will be to work together to find a solution that will enable the student to comply with the School's uniform policy.
- 2.10.4. PM staff may determine whether an item of uniform is inappropriate due to a range of factors including, but not limited to:
  - 2.10.4.1. Clothes that are too big, small or tight,
  - 2.10.4.2. Shorts, skort or dresses, too long or short,
  - 2.10.4.3. The degree of fading, and
  - 2.10.4.4. The state of wear and tear.

## 2.11. In support of this policy...

### 2.11.1. *Perth Montessori will:*

Advise parents/carers of this policy upon enrolment and make a copy of this policy available to the school community via the School's website.

### 2.11.2. *The Principal and all staff will:*

- 2.11.2.1. Inform parents/carers of this policy throughout the year as needed,
- 2.11.2.2. Remind students of the correct uniform,
- 2.11.2.3. Speak to students not wearing correct uniform and send home a uniform notice when necessary, and

2.11.2.4. Speak to parents/carers of students not wearing the correct uniform and remind them of their obligations under this Policy.

**2.11.3. The Principal will:**

2.11.3.1. Ensure the consistent implementation of this policy and resolve any issues fairly and equitably in accordance with policy objectives.

**2.11.4. Students will:**

2.11.4.1. Wear the uniform correctly as detailed in this policy.

**2.11.5. Parents/Carers will:**

2.11.5.1. Purchase the correct uniform items, and

2.11.5.2. Ensure that their children follow the school uniform policy and dress code.

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# APPENDICES

- 2.12. Appendix A: General Uniform Items
- 2.13. Appendix B: Uniform Items, Cycle 4+ Only
- 2.14. Appendix C: Footwear Examples
- 2.15. Appendix D: Uniform Reminder Letter
- 2.16. Appendix E: Transition from Old to New Uniforms

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## APPENDIX A: GENERAL UNIFORM ITEMS



Short Sleeve Polo



Long Sleeve Polo



Polo Dress



Junior Fleece



(Front)



(Back)

Wide Brim Hat



Winter Cap (Optional)

Sports shorts



Skort



Long Pants



Example Black Shoe



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## APPENDIX B: UNIFORM ITEMS, CYCLE 4+



Senior Polo



Rugby Jersey



Varsity Jacket



# APPENDIX C: FOOTWEAR EXAMPLES

SUITABLE FOOTWEAR	UNSUITABLE FOOTWEAR
	
	
	
	
	
	
	
	
	
	
	
	
	
	
	
	



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## APPENDIX D: UNIFORM NOTICE

Student Name: \_\_\_\_\_

Class: \_\_\_\_\_ Date: \_\_\_\_\_



PERTH  
MONTESSORI  
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Dear \_\_\_\_\_,

Perth Montessori Uniform Policy requires all students to wear the approved school uniform. Unfortunately what your child was wearing today did not comply with this policy.

In particular, \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

We understand that from time to time students are unable to wear full uniform for a variety of reasons. However, when that happens, the **student requires a signed note or email from their parent or carer** to their class director explaining the situation.

Please help us maintain our compulsory school uniform by ensuring that your child is in the correct items before they leave for school. The full Uniform Policy is available on our website at: <https://perthmontessori.com/for-parents/uniforms>.

Yours sincerely,

\_\_\_\_\_

Class Director

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### ***Uniform Notice Receipt:***

Please acknowledge that you have received this uniform notice by either signing and returning this portion of the slip or emailing your acknowledgement to [reception@perthmontessori.com](mailto:reception@perthmontessori.com).

Parent/Carer Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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## APPENDIX E: TRANSITION FROM OLD TO NEW UNIFORMS

### Wearing of old uniform items

**As of Term 1 2023 only purple and black uniform items are to be worn.** Old style purple Perth Montessori shirts (with collar) and dresses, black hats and jumpers can continue to be worn until the end of Term 2 2023. From Term 3 2023 onwards, only the new styles (as listed in Appendix A & B) can be worn.

**All old style orange and navy uniform items should not be worn from the beginning of Term 1, 2023 onwards.**

### Recycling of old uniforms

PM encourages all families to recycle their old uniform items. A number of clothing chain retailers provide a recycling scheme with store discounts offered as incentive. Please contact School reception if you would like further details.